# **Minutes of meeting**

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| Group Members  Ye Fuying  Liu Yibin  Pan Jiayao  Chen Jialing  Professor  Yan Ke | Meeting Date Start time:  4th March 2019 14:00  End time:  4th March 2019 16:00 | Meeting Topic/Objectives  Talk about the informal mid-review on March 7th. |

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| Present at Meeting:  Professor Yan Ke  Ye Fuying  Liu Yibin  Pan Jiayao  Chen Jialing  Absent: |

Actions from previous meeting:

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| **Actions:**  1. We run the program and show the detail to Professor Yan. It is clearly demonstrated from both of the graph printed by java which is used for UI design and the graph printed by c++ which is used for the machine language.  2. Professor Yan finds out that our codes have some errors and tells us how to solve the errors.  3. Professor Yan teaches us some useful ways to seek out the error quickly, which is very beneficial in our future work.  4. Every member tells what he or she have done to the professor and show the documents he or she has written.  5. We carefully check our CNN code and determine the work we need to do in the following days.  6. Q & A | **Who?**  All members  Professor Yan  Professor Yan  All members  All members  All members | **Completed Y/N?**  1 Y  2 Y  3 Y  4 Y  5 Y  6 Y |

Actions from this meeting.

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| **Decisions/Actions:**  1. Every team member shows what they have done before show the documents we have written.  2. Everyone reads the mid-project progress review requirements and assessment carefully.  3. Every team member shares his or her own ideas about the informal mid-review and what will be written in the mid-review report.  4. Professor Yan gives us some useful suggestions for the mid-review report and recommended several academic websites and articles.  5. Everyone is asked to go back and organize what they have done. Finally, Chen Jialing is concerned with putting these results together  6. Q & A | **Who?**  All members  All members  All members  Professor Yan  All members  All members | **When by?**  During the period from 14:00 to 16:00 |